



BRITISH AMERICAN  
TOBACCO  
BANGLADESH

## NOTICE OF THE 45<sup>th</sup> ANNUAL GENERAL MEETING

Notice is hereby given that 45<sup>th</sup> Annual General Meeting (AGM) of British American Tobacco Bangladesh Company Limited will be held on Tuesday, 17<sup>th</sup> April 2018 at 10:30 am at the Ballroom of Pan Pacific Sonargaon Hotel, 107 Kazi Nazrul Islam Avenue, Dhaka 1215, for transaction of the following businesses:

1. To receive, consider and adopt the Financial Statements of the Company for the year ended 31 December 2017 and the Reports of the Directors and the Auditors thereon.
2. To approve cash Dividend for the year ended 31 December 2017.
3. To elect Directors.
4. To appoint the Statutory Auditors for the year 2018 and to fix their remuneration.

By order of the Board

Md. Azizur Rahman FCS  
Company Secretary

28<sup>th</sup> March 2018

### Notes:

- The Shareholders whose names appear of the Members/Depository Register on the Record Date i.e. 27 March 2018 shall be eligible to attend the AGM of the Company and to receive the Dividend.
- A Shareholder wishing to appoint a Proxy must deposit the Proxy Form, duly stamped (BDT 20), at the Company's Share Office by 10:30 am of 13 April 2018.
- Only the Shareholders or their validly appointed proxies shall be allowed to have access to the registration process to attend the meeting.
- Admission into the auditorium will be allowed strictly on submission of the attendance slip sent with the Notice.
- In case of non-receipt of Annual Report 2017 of the Company sent through courier, members may collect the same from the Company's share Office within April 13, 2018. Annual Report is Available in investor Relations section of the Company's Website: [batbangladesh.com](http://batbangladesh.com)
- No children will be allowed at the AGM.

বাংলাদেশ সিকিউরিটিজ অ্যান্ড এক্সচেঞ্জ কমিশনের নির্দেশনা অনুযায়ী আসন্ন বার্ষিক সাধারণ সভায় কোন প্রকার উপহার/খাবার/ কোন ধরনের কুপন প্রদানের ব্যবস্থা থাকবে না।